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LSPR

7 October 1964

MEMORANDUM FOR : Mr. Kirkpatrick

SUBJECT : Report of Cable Secretariat Operations from 1-30 Sept '64

1. Cables Processed

a. The combined work units of CIA and non-CIA cables totaled 49,274 items for September broken down as follows:

Comparison with 1963 Monthly Average

| | | <u>Over</u> | <u>Under</u> |
|------------------|---------------|--------------|--------------|
| CIA IN cables | 20,252 | 5.5% | |
| CIA OUT cables | 7,537 | 7.5% | |
| Miscellaneous | 4,042 | 30.0% | |
| Non-CIA cables | <u>17,443</u> | <u>19.0%</u> | |
| Total Work Units | 49,274 | 16.0% | |

b. From 1 January 1964 thru 30 September 1964 the Cable Secretariat processed 257,209 CIA IN/OUT cables which is 10% more than the number of CIA IN/OUT cables (232,257) processed during the same period in 1963.

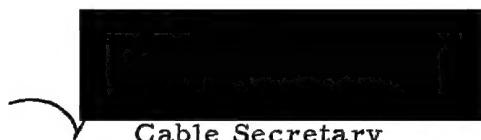
c. 1,359 cables or 3% of all cables processed were furnished to the Director as compared to 1,672 or 3% for August 1964.

2. Personnel

25X1A

25X1A Last month we gained two clerks. We now have [redacted] persons on duty against a ceiling and T/O of [redacted]. It looks as though we will be close to full strength in October or November.

25X1A



Cable Secretary

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